

Draft Minutes

CIPFA SOUTH EAST REGIONAL COUNCIL MEETING

Date 20 September 2022
Time 3.00pm – 5.00pm
Venue Virtual – via CCLA platform at One Angel Lane, London

Present	President	Kathryn Long
	Junior Vice President	Nicki Cooper
	Regional Secretary/Vice President	John Barker
	Regional Treasurer	Nicki Cooper
	Regional Website Administrator	Lillian Manning
	Corporate Members	Trisha Brigemahone
		Cath Edwards
		Thomas England
	Registered Students	Michael Docherty
	CIPFA Council Elected Members in Region	Chris Roberts
	Co-opted members	Chris Blundell
		Nick Carroll
		Will Goodchild
		Honor Green
		James Kidd
		Rosanne Nulty
		Nick White

AGENDA ITEMS –

Meeting introduction – A tribute to HM Queen Elizabeth 11 was summarised by Kathryn Long, referring to the CIPFA Institute tribute.

1. No new members attended.
2. Apologies received for today's meeting from Stephanie Mitchener, Amy Crowson, Eric Keighley, Naeem Ahmed, Ian Williams, Lorna Baxter, Lauren Gough, Daniel O'Rourke, Philippa Watkins, Joanne Pitt and Navaid Hasan.
3. Minutes and matters arising from 19 July virtual meeting were agreed.

Matters for discussion or decision

Action by

4. Regional Development Plan 2022 delivery was noted. The 2023 Regional Development Plan will build on the 2022 version – to regain the level of activity pre-Covid, wherever possible.
5. Regional Treasurer's Report.
The Budget v Actual statement at 12 September 2022 was reviewed and agreed.
6. Virtual Regional Forum 15 September 2022
The agenda is attached, with some material received in advance of the Forum. No minutes are available yet for this meeting and there was a verbal summary of issues for Council to note/contribute to. Any presentation material should be circulated to all regions soon after the Forum. Expressions of interest are requested to KL/JB for the Annual Forum on 3/4 November in Dublin. **All to note – KL/NC**
Honor has sent a self-nomination for the SMB representative opportunity (item 3 in 10 July minutes).
7. Succession Planning Working Group (SPWG) progress report.
The group has met virtually at several fortnightly intervals since the 19 July Council. The group is developing role descriptions for Council review and approval.
Kathryn's emails in July and August advised that Cath Edwards has agreed to be nominated by our Council for the Regional Secretary post for the 2023 Council Officer elections.
Kathryn advised at this meeting that (at the appropriate time) she intends to nominate John Barker as her successor as Regional President and Nicki Cooper as Regional Vice President for 2023/24. Will Goodchild would be nominated as Regional Treasurer for 2023/24.
She would like Council to consider her intentions in good time before the formal nomination process starts in February 2023. If agreed, Council will also be requested to agree a nomination for the Junior Vice President role for 2023/4. **All to note**
8. Annual Regional Dinner and NQMs presentation ceremony
London Marriott Hotel – 11 November 2022
JB reported that work continues to engage with the venue and sponsors and to invite all NQMs since October 2021 to participate in the pre-Dinner invitation presentation ceremony. Mike Driver (CIPFA's Immediate Past President) had agreed to present the certificates prior to our Annual Regional Dinner. Council hosts are required from 5.30pm. Member and Student Dinner tickets will be on sale from 26 September to 4 November, via our regional website. Rates will be very close to 2021 (which were £66 and £48 inc VAT). Information for group bookings which may attract a discount will also be on our website. Nearer the time, JB will notify any invitations from sponsors for table places to represent our Regional Council. **KL/JB**

9. Pan Accountancy Lunch, 28 October 2022 at Mansion House, City of London. Details were reviewed and Regional Council Members are asked to make any expressions of interest at, or after this meeting to attend and represent our Region. CIPFA corporately has sponsored this event in recent years and also booked places – a verbal update on the current year intentions will be made to Council. Council agreed to delegate the confirmation of our Regional Council attendees to our Regional President and Regional Treasurer. **All to note – KL/NC**
10. Regional Events Plan 2022 (V18 – 10 September 2022). Live and virtual events were noted for autumn 2022. The updated Events Plan to December 2022 was reviewed and an initial draft for 2023 was outlined. **KL/JB**

Matters for information or note

11. Institute Business
No CIPFA debrief summary has been received.
CIPFA has established an EDI project group and volunteers from each region are invited to participate. Kathryn currently represents our Region.
Papers from the 6 September meeting had been circulated separately and Kathryn gave a verbal update on that meeting to Council. A CSE volunteer is required for future EDI project group meetings.

Reporting on group activity

12. Regional Student network – verbal update by Michael Docherty, then a note to circulate.
13. Retired Members' Group activities –
Eric Keighley had recently confirmed that he needs to relinquish his role in organising retired members' events (for health reasons). Consequently, the planned visit to Charterhouse Priory, Clerkenwell on 20 October was postponed. A successor for Eric is to be advertised in our newsletter and on our website.
Council thanked Eric for his work in this role and JB will convey that to him, with an Invitation from Kathryn to the Annual Dinner.

Any Other Business

14. Confirmation was received for July 2023 PF Live at QE11 Conference Centre, London and CSE will be invited to organise the Regional Stand. More details should be available in early 2023.

Forward Diary

15. Dates/venues/formats agreed etc for 2022/23 Council business -
7 December 2022 (date agreed as live event). Host - TechnologyOne, Paddington
1 February 2023 (date agreed/format and venue tba)
w/c 17 or 24 April 2023 Regional AGM & Spring Conference – Live and date/venue tba)

John Barker
Regional Secretary CIPFA South East
csejb@live.co.uk
07885 585670
27 September 2022