

Agenda

CIPFA SOUTH EAST REGIONAL COUNCIL MEETINGS

Date	2 February 2022 (Part 1) and 24 March (Part 2)
Time	3.00pm – 4.00pm (Part 1) and 2.30pm – 5.00pm (Part 2)
Venue	Part 1 will be Digital – via CSE Regional Zoom Meetings platform Part 2 is planned at Grant Thornton, 30 Finsbury Square, London EC2A 1AG

For Part 1 on 2 February join via this link from 2.50pm –

<https://us02web.zoom.us/j/84483192520?pwd=bnFpakxGM3RjbIRIMGFLNTJjSkImQT09>

Members President

Junior Vice President
Regional Secretary/Vice President
Regional Treasurer
Regional Website Administrator
Corporate Members

Immediate Past President/CIPFA Council Member
Retired Members' representative
Registered Students

CIPFA Council Elected Members in Region

Co-opted Members

Kathryn Long
Nicki Cooper
John Barker
Nicki Cooper
Lillian Manning
Phil Butlin
Stephanie Mitchener
Thomas England
Mark Williams
Amy Crowson
Eric Keighley
Honor Green
Michael Doherty
Trisha Brigemohane
Naeem Ahmed
Caroline Al-Beyerty
Chris Roberts
Ian Williams
Lorna Baxter
Chris Blundell
Matt Bowmer
Nick Carroll
Paul Clarke
James Cook
Cath Edwards
Will Goodchild
James Kidd
Rosanne Nulty
Philippa Watkins
Nick White
Joanne Pitt

Invited

AGENDA ITEMS

1. Welcome to Members of our Regional Council attending their first meeting.
2. Apologies received for today's meeting
3. Minutes and matters arising from 6 December 2021 meeting. **(Paper SEO2128)**

Matters for discussion or decision

4. Draft Regional Financial Statements and Treasurer's Report 2021. **(Papers SEO2202)**
The attached versions have been submitted to CIPFA in accordance with the required deadline of 31 January. The accounts are being audited at present and the certified versions will be presented to the 2022 AGM for formal approval.
Council is requested to note the position and offer any comment which may impact on future regional activity.
5. 2022 AGM Notice and draft agenda for 26 April 2022. **(Papers SEO2203)**
The formal notice and a drafted agenda is attached. Nominations are required for 2022/23 Council as indicated on the draft. There will be a Spring Conference agenda which will incorporate provision for the AGM, which is currently proposed to be held at the conclusion of the conference morning sessions.
Council is requested to note the confirmed AGM date and to agree nominees for the 2022/23 Council positions as required.
6. Regional Development Plan and Draft Budget for 2022. **(Papers SEO2204)**
The version attached was submitted to CIPFA to support our 2022 subvention bid of £18,000 – which was approved. This plan was prepared mainly on a 'roll forward' basis from 2021, but with increased provision for regional student activity. Additional budget related issues may be identified from discussion at this Council meeting. The budget summary is now presented in the usual format for formal review and approval by Regional Council at our 2 February meeting.
If there is continuing disruption to our planned activity as the year progresses, we may need to revise the budget accordingly (following our 2021 protocol).
Council is requested to approve the 2022 Development Plan and Budget in the expectation that it will not be subject to any significant disruption during the year.
7. Regional Events planning 2022. **(Paper SEO2205)**
An updated Version 3 for 2022 is attached. As Covid restrictions are now significantly relaxed, we should be able to offer live events during 2022, starting after Easter. Planning to arrange day conferences, hub group meetings and our Annual Dinner in November has started. Our digital CPD sessions will continue to supplement the live events.
8. Virtual Regional Forum 19 January 2022. **(Paper SEO2206)**
The agenda and minutes are attached. Kathryn will expand as required on any items.

9. CIPFA D & I Member Advisory Group (Regional representatives). **(Paper SEO2207)**
Heather Reeves email is attached and the future virtual meeting dates/times planned are –
8 February, 3 May, 6 September and 6 December – all 2.00 - 3.30pm
Council is asked to nominate a representative(s) to contribute to this group.

10. CIPFA/ICAEW co-operation proposal December 2021. **(Paper SEO2208)**
All members were sent in December the briefing note (attached) to inform of the start of considerations of how mutual benefits may be identified for both bodies at present. The note includes an email to offer individual or collective comments. There are to be regular updates to all membership of each body as the discussions proceed.
Council is requested to note the issue and to contribute any comments, either from discussion at this meeting or in future, when the opportunities arise.

11. PF Live 13/14 July 2022 at ACC Liverpool. **(Paper SEO2209)**
Initial publicity has started and all members should expect to receive regular emails on the developing programme and related information.
Regional Council is invited to send delegates at the preferential rate of £465. In accordance with our usual protocol, initial expressions of interest are requested for early consideration by our Regional President in consultation with our Regional Treasurer. It is expected that recommended Council delegate nominations will be presented to our May Council.

Matters for information or note

12. Institute Business
CIPFA Council/Secretariat – updates from Joanne Pitt and CIPFA Council members.
No CIPFA debrief summary has been received.

Reporting on group activity

13. Regional Student network – update by Honor Green and Michael Doherty

14. Retired members' group activities –
Eric Keighley reports that no further group activities are planned until Autumn 2022.

Any Other Business

15. Please notify the President before the start of the meeting if possible.

Forward Diary

16. Forward diary for 2022/23 Council Meetings/AGM –
Council - 24 March 2022 (3.00pm – 5.00pm) at Grant Thornton, Finsbury Square, London
Regional AGM - 26 April 2022– at Grant Thornton, Finsbury Square, London.
Council - 11 May, 20 September, 7 December 2022, 1 February 2023 (formats tba)

Part 2 – Live meeting on 24 March 2022

1. Apologies received for today's meeting

2. Updates on items from 2 February are –
 4. Nicki to verbally report on the 2021 audit and accounts certification
 5. AGM agenda & Spring Conference programme. **(Paper SEO2210)**
 7. Regional Events Plan 2022. **(Paper SEO2211)**
 8. Regional Forums 19 January and 16 March. **(Paper SEO2212)**
 - 9 CIPFA ED & I Member Advisory Group. **(Papers SEO2213)**

3. Succession Planning for 2022 onwards. **(Paper SEO2214)**

This report sets out some options for taking forward the regional activity currently being planned as we anticipate the post Covid 'new normal'. In recent years delivery of much of our regional activity has been directed and managed through John Barker (Via JBCL) as our commissioned Regional Development and Support Project - partly funded by bids to CIPFA via the annual subvention and Regional Development Plan process. John has declared his intention to retire from his current roles when sustainable succession and continuity arrangements are in place.

Council is requested to consider and/or approve the options identified and to suggest any additional ones for further evaluation, to ensure that there will be adequate succession arrangements in place to maintain a sustainable programme of regional activity and events.

4. AOB - please notify the President before the start of the meeting if possible.

5. Forward diary – update on 2022/23 Council dates agreed, if required.

Regional Spring Conference/AGM - 26 April 2022 (9.20am – 4.50pm)
Hosted by Grant Thornton, 30 Finsbury Square, London EC2A 1AL.
Council - 11 May, 20 September, 7 December 2022, 1 February 2023
(formats, venues and times tba)

John Barker
Regional Secretary CIPFA South East
csejb@live.co.uk
07885 585670
26 January 2022/17 March 2022