

# Draft Minutes

## CIPFA SOUTH EAST REGIONAL COUNCIL MEETING - DIGITAL

**Date** 6 December 2021  
**Time** 3.00pm – 4.30pm  
**Venue** Digital – via CSE Regional Zoom Meetings platform

|                |   |                     |
|----------------|---|---------------------|
| <b>Present</b> | President                               | Kathryn Long        |
|                | Junior Vice President                   | Nicki Cooper        |
|                | Regional Secretary/Vice President       | John Barker         |
|                | Regional Treasurer                      | Nicki Cooper        |
|                | Regional Website Administrator          | Lillian Manning     |
|                | Corporate Members                       | Phil Butlin         |
|                |   | Stephanie Mitchener |
|                |   | Thomas England      |
|                |   | Mark Williams       |
|                | Registered Students                     | Honor Green         |
|                | CIPFA Council Elected Members in Region | Naeem Ahmed         |
|                |   | Chris Roberts       |
|                |   | Cath Edwards        |
|                |   | Will Goodchild      |
|                |   | James Kidd          |
|                |   | Rosanne Nulty       |
|                |   | Nick White          |
|                |   | Joanne Pitt         |
|                | Co-opted members                        |                     |

## AGENDA ITEMS

### Action by

1. Naeem Ahmed and Chris Roberts were welcomed as elected CIPFA Council Members participating in their first Regional Council meeting.
2. Apologies were received for today's meeting from Amy Crowson, Eric Keighley, Trisha Brigemahone, Lorna Baxter, Paul Clarke and Philippa Watkins.
3. Minutes and matters arising from digital meetings on 14 September.

## Matters for discussion or decision

### 4. 2021 Regional Development Plan and Budget.

#### (1). Development Plan 2021.

Council agreed that this had been delivered wherever circumstances have made that possible through the ongoing Covid pandemic. It was revised this autumn as the 2022 Development Plan was prepared (largely on a 'roll forward' basis).

#### (2). Budget v Actual at 2 December 2021.

This December statement showed income and expenditure to date, plus a first projection of

the outturn for this year. Some items are estimates based on the original budget provision. Nicki will shortly be working on production of the Financial Statements for 2021 and requested that any outstanding items for that be notified to her as soon as possible. Council noted this statement and projection and Nicki's request for any additional items that need to be included for 2021. **All to note**

#### 5. Regional Development Plan and draft Budget for 2022

The version attached was submitted to CIPFA to support our 2022 subvention bid of £18,000 – which was approved. This plan was prepared mainly on a 'roll forward' basis from 2021, but with increased provision for regional student activity. Other budget related issues may be identified from discussion at this Council meeting. The present summary budget will be enhanced into the usual format for formal review and approval by Regional Council at our 2 February meeting. **NC**

Council noted the submitted 2022 Development Plan and will review and formally approve with 2022 Budget in the February Council meeting. **All to note**

#### 6. Newly Qualified Members' certificate presentations 2022

The presentation ceremony held before the Annual Dinner proved to be successful with those able to attend, so Council agreed to retain as an option for the 2022 Dinner. Other opportunities can be offered for receiving certificates when our live day events are fully reinstated. Future access to the NQM membership data should help in designing those as regional locations of NQMs are likely to be an important influence. **KL/JB**

#### 7. Mentoring Developments – current proposals for 2022

Tom England advised that timetabling for resumption of live sessions is paused at present. He was willing to begin some planning for some virtual speed mentoring sessions to start during Spring potentially and requested volunteers to help with that. **TE**

#### 8. Succession planning for 2022.

Regional Council noted JB's intention to retire during 2022 and agreed that there should be options presented for Council to review, and potentially develop, at February Council. The new implications of IR35 will be included where proposals for continuing investment in paid support for governance and event direction and management are made. **KL/NC/JB**

### **Matters for information or note**

#### 9. Updated Events programme at 30 November 2021

The drafted dates in the Regional Development Plan 2022 will be firmed up and will continue to be a mixture of live and virtual events. Council agreed that the 2021 live events possible had been successful and looked forward to restoration of our 'new normal' programme for 2022. **JB**

#### 10. Institute Business

CIPFA Council/Secretariat – updates from Joanne Pitt and CIPFA Council Members  
No CIPFA debrief notes have been received in respect of recent CIPFA Council Meetings –

Joanne had agreed to enquire whether they can be re-instated for Regional Councils to circulate.

### **Reporting on group activity**

11. SE-CSN business

Verbal progress report from Honor Green. Note to follow when further information is available. **HG**

12. Retired members' group activities –

Eric Keighley reported (via JB) that no further group activities are to be planned until the Covid implications allow them to take place safely.

### **Any Other Business**

13. Please notify the President before the start of the meeting if possible.

### **Forward Diary**

14. Forward diary for 2022/23 Council Meetings – dates agree as (format/venue/times tbc)

2 February 2022 (3.00pm – 5.00pm) at Grant Thornton, Finsbury Square, London

w/c 25 April 2022 Regional AGM - provisional venue Grant Thornton, Finsbury Square.

11 May, 20 September, 7 December 2022, 1 February 2023.

**All to note**

*John Barker*

*Regional Secretary CIPFA South East*

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*8 December 2021*