

Draft Minutes

CIPFA SOUTH EAST REGIONAL COUNCIL MEETING

Date 1 February and 21 March 2023
Time 12.30pm – 1.30pm and 1.00pm – 3-00pm
Venue Virtual Meetings

Present	President	Kathryn Long
	Junior Vice President	Nicki Cooper
	Regional Secretary/Vice President	John Barker
	Regional Treasurer	Nicki Cooper
	Immediate Past President/CIPFA Council Member	Amy Crowson
	Corporate Members	Cath Edwards
		Thomas England
	Registered Students	Morgan McIntosh
	CIPFA Council Elected Members in Region	Chris Roberts
	Co-opted Members	Will Goodchild
		Honor Green
		James Kidd
		Rosanne Nulty
		Daniel O'Rourke
		Nick White
		Joanne Pitt
		Jamie Shah (21 March)

Invited

AGENDA ITEMS

Part 1 Meeting - 1 February 2023

1. Kathryn outlined that there would be a two-part meeting
2. Apologies were received from - Amy Crowson (21/3), Trisha Brigemahone, Lillian Manning (21/3), James Cook, Lauren Gough, Honor Green (1/2) James Kidd, Lorna Baxter, Rosanne Nulty, Daniel O'Rourke and Nick White (21/3).
3. Minutes of 7 December 2022 hybrid meeting were agreed.

Matters for discussion or decision.

4. Regional Treasurer's Drafted Report and Financial Statements. Nicki's drafts are attached for Council review and approval. A final 2022 Budget v Actual statement is also attached for information. The certified statements and Treasurer's Report will be presented to our 2023 AGM on 27 April.
Council approved the drafts for submission to CIPFA and for audit.

NC

5. Regional AGM/Spring Conference 27 April 2023

The formal notice for our AGM was agreed and will be added to our website in early February and the AGM will be publicised in the regional newsletter.

All to note

Part 2 Meeting - 21 March 2023

Matters for discussion or decision.

Action by

6. Regional Development Plan 2023 (RDP23) had been amended and resubmitted on 14 February in response to the invitation from CIPFA – following the 24 January subvention notification of £18,920 (£16,920 development funding plus £2,000 basic subvention) for 2023. As no response had been received from CIPFA in respect of the resubmitted RDP23, Council agreed a 2023 Budget (per Paper SEO2305 but with a £5k reduction to line 18 and which is to be added to line 49 - but the new total of £10k is not yet approved). CIPFA will be chased for a response to the resubmitted RDP23 and the result will be reported to Council. Consequently, the 2023 Budget may need to be further reviewed.

KL/NC/JB

7. Regional AGM 27 April 2023.

The agenda draft was agreed. Council agreed nominations for the elective 2023/4 Officer roles shown in italics (subject to no further nominations being received by 28 March) and the vacant Council membership positions. Co-optee requirements will be further considered at May Council to ensure there is adequate representation from around our region and sectors.

KL and NC reported on progress for their reports and expected audit completion after some minor adjustments to the draft accounts.

All to note

8. Regional Spring Conference 27 April 2023.

The Spring Conference programme was noted and agreed. Volunteers for stewarding during the day are required – confirmations to JB as soon as possible.

All to note

Matters for information or note

9. Events Plan 2023 – noted.

10. Institute Business

CIPFA Council/Secretariat – updates from Joanne Pitt and CIPFA Council members. No CIPFA debrief summary has been received, but will be circulated if available.

Reporting on group activity

11. Regional Student network. SE-CSN Report by Morgan McIntosh with planned activity and events for 2023 was noted. Morgan will provide regular updates.

MM

Any Other Business

12. (1) PF Live – Regional Council representation and Regional Stand support will be considered at May Council meeting.

(2) NC reported a communication from CIPFA re CSE's VAT returns – which are to be prepared on an accruals basis.

(3) TE reported that Thu Ta was willing to take up the role of Comms Officer in place of Lauren Gough

Forward Diary

13. To confirm forward dates/venues/formats etc for 2023 Council business -
27 April 2023 - Regional AGM & Spring Conference
Regional Council Meetings - 10 May, 21 September, 6 December 2023

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John Barker

Regional Secretary CIPFA South East

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29 March 2023