

Agenda

CIPFA SOUTH EAST REGIONAL COUNCIL MEETING

Date 10 May 2023
Time 1.15pm – 3.15pm
Venue Hybrid Meeting at Surrey CC, Woodhatch Place, Reigate RH2 8EF or
via [MS teams](#)

Members

President	John Barker
Vice President	Nicki Cooper
Junior Vice President	Tom England
Regional Secretary	Cath Edwards
Regional Treasurer	Will Goodchild
Regional Website Administrator	Lillian Manning
Corporate Members	Trisha Brigemahone, Chris Chaplin-Roberts, James Kidd, Stephanie Mitchener
Immediate Past President	Kathryn Long
Retired Members' representation	Vacancy
Registered	Morgan McIntosh
Students	Naeem Ahmed, Caroline Al-Beyerty, Amy Crowson,
CIPFA Council Elected Members in Region	Chris Roberts, Ian Williams
Co-opted Members	Lorna Baxter, Chris Blundell, Nick Carroll, Paul Clarke, James Cook, Honor Green, Daniel O'Rourke, Jamie Shah, Thu Ta, Nick White, Joanne Pitt

AGENDA ITEMS

1. Welcome to Members of our Regional Council attending their first meeting. Update on Council membership.
2. Apologies received for today's meeting.
3. Minutes and matters arising from 21 March 2023 meeting. **(Paper SEO2310)**

Matters for discussion or decision.

4. Regional Development Plan and Budget 2023. **(Papers SEO2312/13)**
The Plan was submitted in October 2022 and a subvention of £18,920 was notified on 24 January 2023, calculated to be applied to a range of activities in the year. It did not agree any potential costs during this year for succession planning. Following representations to CIPFA a revised bid was submitted for review during February. Accordingly, Nicki advised at 21 March Council that we set our 2023 Budget based on the £18,920 subvention and revise it if any further subvention was agreed. An additional subvention of £3,000 is now

agreed by CIPFA but has not been allocated to detailed budget lines – so should be regarded as a contingency at present.

The 2023 Development Plan (revised for February 2023 Review Bid) is attached (Paper SEO2312) with the 2023 budget as approved on 21 March. (Paper SEO2313).

Council is requested to -

(1) review the 2023 Development Plan and identify any in-year variations required

(2) review the 2023 budget approved on 21 March and identify any variations required

(3) confirm that the £3,000 added subvention for 2023 is to be designated as a contingency provision – to be applied with the approval of the Regional President, Secretary and Treasurer and reported to Regional Council at the next Council Meeting.

5. Spring Conference/AGM 27 April 2023. *(Paper SEO2314)*

(1) Conference – Review of feedback from attendees and council members

(2) AGM – Council role changes and consequential actions

6. Events Plan 2023 - the latest version (V10) is attached. **(Paper SEO2315)**

- events planned for summer/autumn 2023

- events feedback from winter/spring 2023

- regional virtual CPD sessions; future options/proposals

- Annual Regional Dinner 3 November 2023

7. PF Live 27/28 June 2023 at QE11 Conference Centre, London

The conference programme is at <https://publicfinancelive.org>.

As the venue region, we would usually expect to be asked to host the regional stand and invited to nominate some stewarding volunteers to support Redactive staff over the two days. Enquiries are in process with CIPFA HQ to determine arrangements.

There may be some flexible complimentary places available to our regional volunteers.

We have a 2023 budget provision agreed for PF Live and the Autumn Forum and may also apply some of that.

Expressions of interest to attend (to represent CIPFA SE Regional Council) are invited from Council members who would not be funded by their employers to attend. It will be helpful also to know if any Council members will be funded by their employer to attend.

Matters for information or note

8. Regional Forum – Virtual on 25 April 2023. **(Paper SEO2316)**

Papers from the meeting are attached. Any action/updates from this meeting will be reported verbally at our meeting.

9. Institute Business

CIPFA Council/Secretariat – updates from Joanne Pitt and CIPFA Council members.

No CIPFA debrief summary has been received.

Reporting on group activity

10. Regional Student network – update by Morgan McIntosh with planned events and activity for 2023.

Any Other Business

11. Please notify the President before the start of the meeting if possible.

Forward Diary

12. To confirm forward dates/venues/formats etc for 2023 Council business:

- July 2023 (hybrid)
- 12 September 2023 (live)
- 6 December 2023 (live)
- February 2024 (hybrid)

Council is requested to consider whether additional hybrid dates are required for 2023/24.

Cath Edwards

Regional Secretary CIPFA South East

5 May 2023